



**E-TENDER
FOR ANNUAL MAINTENANCE CONTRACT (AMC)
OF AIR CONDITIONERS (SPLIT/CASSETTE/
DUCTABLE/CENTRAL) AT JORHAT MEDICAL
COLLEGE & HOSPITAL, JORHAT**

IFB NO. SMEJ/JMCH/2674/2022/PT-2/2024/5171 DATE: 07/12/2024

TWO BID SYSTEMS

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| Date and Time for Publishing of e-Bid Document | 5:00 P.M of 07/12/2024 |
| Date and Time of Spot Survey/Site verifications | 10:00 A.M of 09/12/2024 to 12:00 P.M of 13/12/2024 |
| Date and Time of Pre-Bid Meeting | 1:00 P.M of 13/12/2024 |
| Date and Time of Start of Bid Submission | 12:00 P.M of 14/12/2024 |
| Date and Time of End of Bid Submission | 12:00 P.M of 27/12/2024 |
| Date and Time of Opening of E-Technical Bid | 1:00 P.M of 27/12/2024 |
| Tentative Date and Time of Opening of E-Price Bid | Shall be communicated only to the technically qualified bidders subsequently |

E-Tender document may be downloaded from institute's website
www.jorhatmedicalcollege.in (for reference only) and e-portal site:

<https://assamtenders.gov.in>

Jorhat Medical College & Hospital, Jorhat

Kushal Konwar Path, Barbheta, P.O. Jorhat-785001, Assam, India

Email: tendercelljmch@gmail.com

www.jorhatmedicalcollege.in

1. Notice Inviting Bids (NIB)**Jorhat Medical College & Hospital, Jorhat-Assam****Swahid Kushal Kuwar Path, Jail Road, Jorhat, Pin: 785001****Email: tendercelljmch@gmail.com Website: www.jorhatmedicalcollege.in****Notice Inviting Bids****Tender Ref. No. SMEJ/JMCH/2674/2022/PT-2/2024/5171****Date: 07/12/2024**

The Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Jorhat-Assam, hereby invites online Bids from eligible Bidders following **two-bid system** of bidding for **“Annual Maintenance Contract (AMC) of Air Conditioners (Split/Cassette/ Ductable/Central) At Jorhat Medical College & Hospital, Jorhat”**.



- Open Competitive Bidding method shall be followed for selection of most preferred bidder for the tendered Item(s). The tender terms, conditions and procedures are in conformity with “The Assam Public Procurement Act, 2017” and “The Assam Public Procurement Rules, 2020” as amended from time to time.
- (ii) The Bidding Documents can be downloaded by any prospective bidders from the-Procurement portal i.e., <http://assamtenders.gov.in>, free of cost.
 - (iii) Bids must be submitted online at the e-Procurement portal (i.e., <http://assamtenders.gov.in>) on or before the due date for submission i.e. [27/12/2024 upto 12.00 Noon].
 - (iv) The Bidders are also required to submit the hardcopy of the Technical Bid (with original documents) in the office of the undersigned within due date for submission of hardcopy of the Technical Bid i.e., [27/12/2024 upto 12.00 Noon]. The Late Bids will be liable for rejection summarily.
 - (v) The Technical Bid will be opened online on [27/12/2024 upto 1.00 P.M] and the Price Bid shall be opened online only for the technical qualified bidders.
 - (vi) Bidders who seek to appeal against any decision, action or omission regarding this particular procurement may do so as per Section 38 of the Assam Public Procurement Act, 2017 and Rule 26 of the Assam Public Procurement Rules, 2020. The first and second appellate authority are as mentioned below:

| First Appellate Authority | Second Appellate Authority |
|---|--|
| Prof. (Dr.) R.K Talukdar, Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Jorhat Land Line No. 0376-2370107 | Smti Laya Madduri, IAS Secretary to the Government of Assam, Finance (A&F, EC- I, ECIII) Department, Second Floor, F Block, Janata Bhawan, Dispur, Guwahati : 781006 Phone No.:0361-2237455 E-mail: l.madduri@nic.in |

Sd/-

Signature of the Authority/Official
Prof. (Dr.) R.K Talukdar,
Principal cum Chief Superintendent,
Jorhat Medical College & Hospital, Jorhat

The Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Jorhat-Assam invites e-tender in Two-Bid System, from the **experienced Service Provider** for “Annual Maintenance Contract (AMC) of Air Conditioners (Split/Cassette/ Ductable/Central) at Jorhat Medical College & Hospital, Jorhat” through the online e-procurement system i.e. through website www.assamtenders.gov.in. The tender shall be electronics mode and the financial bid shall be opened only for approved technical bids.

2. Further details can be obtained from web site– www.assaamtenders.gov.in & www.jorhatmedicalcollege.in or in person from the undersigned.

| Sl. No. | Service Description | Estimated Yearly Contract Value | Tender Processing fees | EMD |
|---------|--|---------------------------------|--|--|
| 1 | Annual Maintenance Contract (AMC) of Air Conditioners (Split/Cassette/ Ductable/Central) at Jorhat Medical College & Hospital, Jorhat | Rs. 8,00,000.00 (Approx.) | Rs. 200/- (Non refundable) Submit through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in . | Rs. 20,000/- (Refundable) Submit through online mode i.e. State Bank MultiOption Payment System (SBMOPS) on https://assamtenders.gov.in . |

(Refer Details as per Annexure – “II”)

A hard copy of Technical Bid should be sealed and superscripted with tender number and address to:



“Principal cum Chief Superintendent,
Jorhat Medical College & Hospital, Jorhat-Assam,
Kushal Kuwar Path, JailRoad, Jorhat-Assam,
Pin: 785001”

Term & Conditions

- 1. Preparation and Submission of Tender:** The tender should be submitted online only in two parts i.e. Technical Bid and Financial Bid (should be submitted online only). The bidder **MUST** submit a hardcopy of Technical Bid sealed by the bidder in separate covers “**Technical Bid for Annual Maintenance Contract (AMC) of Air Conditioners (Split/Cassette/Ductable/Central) at Jorhat Medical College & Hospital, Jorhat**” after successful submission of their tender through online. Sealed Envelopes should be kept in a main/ bigger envelope super- scribed as “**Tender for Annual Maintenance Contract (AMC) of Air Conditioners (Split/Cassette/ Ductable/Central) at Jorhat Medical College & Hospital, Jorhat**”
- 2. Tender Processing Fees:** Tender must be accompanied by Tender Processing Fee of Rs. 200/- (Non refundable) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>. If the tenderer fails to submit the same, their tenders will be rejected.
- 3. Earnest Money Deposit:** Tenders must be accompanied by EMD lumpsum of Rs. 20,000/- Refundable (Rupees Fifty Thousand only) may be submitted through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>. If the tenderer fails to submit the same, their tenders will be rejected. The EMD of the successful bidder shall be returned through online.
 - a) Request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the respect of any previous work will not be entertained.
 - b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backsout after quoting the rates, the aforesaid amount of earnest money will be forfeited.

4. "PRE –BID Meeting" with the intending bidders shall be held on 13th Dec, 2024 at 1:00 P.M. at Conference Hall, JMCH. A prospective bidder requiring any clarification of the bidding documents shall contact the purchaser in writing at the purchaser's e-mail address i.e. tendercelljmch@gmail.com. The purchaser will respond in writing (e-mail) to any request for clarification, provided that such request is received not later than five (5) days from the date of publication of the tender.

Schedule of Tender

| | |
|----------------------------------|--|
| Web site url : | www.jorhatmedicalcollege.in (for reference only) and e-portal site : https://assamtenders.gov.in |
| Address: | Office of the Principal cum Chief Superintendent, Circular Building, Administrative Block, Jorhat Medical College & Hospital, Swahid Kuswal Kuwar Path, Jail Road, Jorhat-Assam, Pin: 785001 |
| Name of Work | Annual Maintenance Contract (AMC) of Ductable/Central/Split Air Conditioners installed in various location of Jorhat Medical College & Hospital, Jorhat- Assam |
| Earnest Money | Rs. 20000/- Submit through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in |
| Tender Processing fees | Rs. 200/- Submit through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on https://assamtenders.gov.in |
| Tender Publishing Date | 07/12/2024 |
| Spot Survey/ Site Verification | 09/12/2024 to 13/12/2024 upto 12.00 Noon |
| Pre bid meeting | 13/12/2024 at 1.00 P.M |
| Tender Closing Date & Time | 24/12/2024 at 12.00 Noon |
| Date of Opening of Technical bid | 24/12/2024 at 1.00 P.M |
| Date of Opening of Financial bid | Will be notified later to the qualified bidders. |



Registration Process

1. Bidders to enroll on the e-Procurement module of the portal [eProcurement System Government of Assam \(assamtenders.gov.in\)](http://eProcurement System Government of Assam (assamtenders.gov.in)) is free of charge.
 2. Bidders to register upon enrolment their valid Digital Signature Certificate issued by any Certifying Authority recognized by CCA India with their profile.
 3. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer “DSC details for Foreign Bidders” for Digital Signature requirements on the portal.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.



Bid Preparation

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder, in advance, should get ready the bid documents to be submitted (uploaded) as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

Documents required in technical bid including pre-qualifications:

- Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.
- Up to date copy of Trade License/ incorporation certificate (if company)
- **Experience of at least 3 (three) nos. similar work or more in last 03 years in Govt./PSUs. Copy of performance report should be enclosed in the technical bid.**
- Copy of PAN Card / GST Registration.
- Total Annual Turnover certificate from CA should not be less than Rs. 20 lakhs since last three assessment years 2022-23, 2023-24, 2024-25.

IT return acknowledgement for last three assessment years 2022-23, 2023-24, 2024-25.

Tender processing fees of Rs. 200/- submit through online

- Earnest Money Deposit: The bidder will be required to deposit the Earnest Money Deposit (EMD) for an amount of **Rs. 20000/- through Online portal**
- The bidder must have their registered office/ branch/ service Centre in Assam.
- The service provider must confirm in writing that the spares parts is available with us as an when required by the JMCH authority.

Bid Submission

1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder to digitally sign and **upload** the required bid documents one by one as indicated in the tender document.
3. Bidder to select the payment option as Online” to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
5. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The



bidders should follow this time during bid submission.

6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

Assistance to Bidders

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-Portal in general may be directed to the 24x7 e-portal Helpdesk. The contact number for the helpdesk is 1800 1021 417, 0361- 234 7144, 234 7188.

Preparation and Submission of Tender: Documents of technical bid to be uploaded.

- a) Valid Trade License/incorporation certificate (if company)
- b) Copy of constitution or legal status of the bidder manufacturer/Sole proprietorship/service provider for air conditioning services firm of agency to be up loaded.
- c) **Experience of at least 3 (three) nos. similar work or more in last 03 years. Copy of performance report should be enclosed in the technical bid.**
- d) Copy of PAN Card
- e) Copy of GST Registration.
- f) Annual Turnover certificate from C.A of Rs. 20 Lakhs for last three Assessment 2022-23, 2023-24, 2024-25.
- g) IT return acknowledgement for last three Assessment years 2022-23, 2023-24, 2024-25.
- h) Tender processing Fee of Rs. 200 submit through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>.
- i) Earnest Money Deposit: The bidder will be required to submit the Earnest Money Deposit(EMD) for an amount of Rs. 20000/- through online mode i.e. State Bank Multi Option Payment System (SBMOPS) on <https://assamtenders.gov.in>.
- j) The bidder should have their registered office / branch in Assam or nearby of Jorhat.
- k) The bidder must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.



Terms and Conditions

- a) **The Performance Security of 5% against the total contract value** must be deposited by successful bidder within 15 days of award of work in the form of FDR in favour of “JMCH TENDER” payable at Canara Bank, Jorhat Branch from Nationalized/scheduled bank valid up to 15 Months from issue of work order.
- b) **Any bidder who have provided similar services at JMCH/other establishments and whose service was discontinued prior to completion of term/unsatisfactory performance will not be allowed to participate in the tender process.**
- c) **The Performance Security @ 5%** of work value will be deducted from each bill which will be released after 15 months from date of issue of first work order under contract.
- d) **Contract Period:** The contract for providing AMC of air conditioning Services initially will be for a period of (1) one year and can be continued / renewed on the basis of performance and mutual understanding with the authority for further 1 (one) year. Other terms and conditions remain same.
- e) **Validity of the bids:** The bids shall be valid for a period of 365 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.

- f) **Warranty / Guarantee: Replacement of compressor/ other items** Bidder must ensure trouble free by providing 04 (four) Numbers of dry servicing and 2 (two) Numbers of wet servicing with suitable chemical solution in year besides, above vendor is to attend unlimited breakdown complaint logged through email or mobile within 2-3 hrs.
- g) **Resolution of complaints:** Complaints shall be resolved completed within 24 hrs from the day of complaint. All the aspects of safe installation shall be the exclusive responsibility of the vendor. If the service providing agency fails to complete the work on or before the stipulated date, then a penalty at the rate of 500 per day of each complaints will be imposed which should be deducted from the bills.
- h) **Penalty:** The penalty amount per complaint will be as follow :
- i. Minor Faults viz. replacement of running capacitors, relays etc. not rectified within 24 hour @ Rs 500/- per day.
 - ii. Major faults viz. repairing / replacement of copper coils, motors, gas filling etc. not rectified within 48 hours @ Rs 1000/- per day.
 - iii. The repairing of compressor, if not done within 72 Hrs. @ Rs. 2000/- per day.
 - iv. Any delay beyond 03 days in rectifying all minor/major faults at S.No. i, ii except repairing of compressor, the equipment will be got repaired from the market and the actual cost of the same shall be recovered from the payable amount of AMC in addition to the penalties as mentioned in i, ii.
 - v. Any delay beyond 05 days in rectifying the faults at S.No. iii (repairing of compressor), the equipment will be got repaired from the market and the actual cost of the same shall be recovered from the payable amount of AMC in addition to the penalties as mentioned in iii.
 - vi. In extreme cases, the action of forfeiture of security money/pending bill/blacklisting of the firm can be resorted at the discretion of the competent authority in case of failure by the service provider to rectify the complaints within the specified time.
 - vii. Any damage to the building or the any part of the equipment which might result during the operation shall be repaired by the service provider.
- i) **Cancellation of Contract:** In cases of poor workmanship and non-compliance of tender/agreement or services provided by the contractor are not found to be satisfactory, the contract shall be terminated by the department by giving 10 days notice even before the expiry of contract period and shall be forfeited the security deposit without assigning any reason what so ever.
- j) **Payment Term:** The pre-receipted paste of ₹ 1 revenue stamp on each bill in triplicate may be send to this office for payment. AMC Charges will be paid at end of every quarter of the AMC period.
- k) No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work. The contractor shall submit the bill monthly. The case of issuing sanction and passing of bill for payment will be initiated on receipt of a pre-receipted invoice from the Contractor.
- l) The above rates must be inclusive of all applicable Taxes, service charges, handling and freight charges etc. & all applicable taxes shall be deducted at source from the past amount of the contractor bill.
- m) The party shall be deemed to have visited to the site for spot survey, understood the work prior to quoting of rates before pre-bid meeting as per schedule.
- n) EMD can be released against Performance Security through online.
- Note: Quantity of air conditioners can vary.**

SCOPE OF WORK

All the complaints received shall be attended to by the firm in following manner: -

- a) Critical faults immediately. (within two hours)
- b) Complaints regarding the non-functioning of air-conditioners are to be attended within 24 hrs from time of reporting the complaint. The AMC Contractor is entitled to take back the old faulty/damaged parts of the Air-conditioner, which are replaced by new parts.
- c) Only original spare parts/quality approved by the Company will be permitted to be used for the maintenance during the AMC Period.
- d) Any parts which are not covered in the Tender Schedule of this Contract gets damaged and requires replacement during the Tenure of this Contract, then, Company will purchase (either directly from contractor or outside vendor) and supply the parts to the Contractor. It is the responsibility of the Contractor to accurately specify the damaged spare parts for the procurement by the JMCH and to rectify the fault in AC under maintenance.
- e) If the AC is required to be transported to the service workshop for repairs, the same shall be

undertaken at the risk and cost of the firm a standby air conditioner should be installed during the repair period.

- f) The replacement of components shall be as per manufactures instructions and as per the decision of competent authority, JMCH.
- g) **Periodical preventive servicing has to be carried out once in three months for all the Air conditioners covered under AMC. During the quarterly servicing, the contractor should water service the AC unit including water washing of filter, drain tray and pipe cleaning, Evaporator brush cleaning, oiling/greasing of all Fans, checking of current consumption, checking of output performance, testing of Gas pressure if necessary, water washing of Condenser Coil, cleaning of filters, washing and checking of gas etc. Two dry servicing and two wet servicing etc.**



h) All the Air-conditioners covered in this contract have to be maintained as per the standards of the original manufacturing company. The contractor has to repair/service/ maintain the air conditioners under the AMC in as is where is condition when handed over to them under.

- i) The tenderer should deploy one full time technician (Skilled) & assistant (Semi- Skilled) at the site during working hours six days a week including holidays. **The payment to the technician and assistant engaged by the firm shall be made by the Tenderer as per the existing minimum wage Act (Assam), under Ministry of labour, Govt. of Assam as applicable on the date of commencement of issue of tender.** They will report to the concerned in-charge for daily attendance and will take necessary instruction.
- j) Following registers are to be maintained by technicians without fail:
- Complaint Register: All complaints received with respect to air conditioners under AMC are to be recorded with time and date of receipt and as and when complaints are addressed should be maintained.
 - Spare Tool and Tackle Register: All the spares and tools and tackles are to recorded in the register. Spares taken outside the premises also to be recorded with serial number of spare and in and out date and time.

: DETAILS OF AIR-CONDITIONERS INSTALLED AT VARIOUS LOCATION OF JMCH :

| Location | Floor | Company/ Make/Brand | Type | No of Ac | Tonnage | Total Tonnage |
|--------------------------------|-----------------------------------|--------------------------------|-------------|-----------------|---------------------|--------------------------|
| Blood Bank | 1 st Floor | Blue Star | Ductable | 3 Nos. | 5.5 x3 Ton | 16.5 Ton |
| Radiology (ICU) | Top Floor | Blue Star | Central AC | 2 Nos. | 48x2 Ton | 96 Ton |
| Radiology (MRI) | Ground Floor | Blue Star | Ductable | 3 Nos. | 8.5 T, 5.5 T, 3.0 T | 17.0 T |
| PICU (A) | OPD Block | Blue Star | Split | 1 No. | 1.5 T | 1.5 T |
| PICU (B) | OPD Block | Haier | Cassette | 4 Nos. | 1.5 T x4 Ton | 6.0 T |
| In born | OPD Block | Blue Star | Split | 3 Nos. | 1.5 T x 3 Ton | 4.5 T |
| Phototherapy | OPD Block | Blue Star | Split | 2 Nos. | 1.5 T x 2 | 3.0 T |
| Phototherapy | OPD Block | Godrej | Split | 2 Nos. | 1.5 T x 2 | 3.0 T |
| Outborn | OPD Block | Daikin | Split | 12 Nos, | 1.5 T x 12 | 18 T |
| Radiology (MRI Room) | OPD Block | LG | Split | 4Nos. | 2 T x4 | 8 T |
| DR Room | OPD Block | Samsung | Split | 2 Nos. | 1.5 Tx 2 | 3.0 T |
| ICU Complex | E- Block | Daikin | Split | 7 Nos. | 1.5 T x7 | 10.5 T |
| ICU Complex | D- Block | Daikin | Split | 7 Nos. | 1.5 T x7 | 10.5 T |
| ICU Complex | C- Block | Daikin | Split | 7 Nos. | 1.5 T x7 | 10.5 T |
| ICU Complex | B- Block | Daikin | Split | 7 Nos. | 1.5 T x7 | 10.5 T |
| ICU Complex | A- Block | Daikin | Split | 9 Nos. | 1.5 T x9 | 13.5 T |
| ITU (NRL Complex) | OPD Block | Carrier | Split | 12 Nos. | 2 T x12 Nos. | 24T |
| Labour Room | 1 st Floor MCH | Blue Star | Split | 2 No. | 2TX2 | 4T |
| Labour Room | 1 st Floor MCH | Voltas | Split | 1 No | 1.5TX1 | 1.5T |
| Labour Room Minor OT | 1 st Floor MCH | Blue Star | Split | 2 Nos. | 1.5TX2 | 3 T |
| Gyane OT | 1 ST Floor MCH | Carrier | Split | 2 Nos. | 1.5TX2 | 3 T |
| Gyane OT | 1 ST Floor MCH | Blue Star | Split | 3 Nos. | 1.5 TX3 | 4.5T |
| Gyane HDU | 1 ST Floor MCH | Blue Star | Split | 2 Nos. | 2T X2 | 4 T |
| Gyane HDU | 1 st Floor MCH | LG | Split | 2 Nos. | 1.5T X 2 | 3T |
| PICU | 2 nd Floor MCH | Samsung | Split | 3 Nos. | 3X 2T | 6T |
| PICU observation | 2 nd Floor MCH | Blue Star | Cassette AC | 2 Nos. | 1.5 T X2 | 3T |
| Inborn Baby ICU | 1 ST Floor MCH | Carrier | Split | 2 Nos. | 1.5 T X2 | 3T |
| Radiology DR Room | Ground Floor Hospital | Gadrej | Split | 1 No. | 1.5 T x1 | 1.5T |
| Radiology Ultrasound Room | Ground Floor Hospital | LG | Split | 1 No. | 1.5T X1 | 1.5T |
| Radiology Ultrasound Room | Ground Floor Hospital | Blue Star | Split | 1 No. | 2 T x1 | 2T |
| ENT OT | 1 st Floor Hospital | LG | Split | 3 Nos. | 1.5 T X3 | 4.5 T |
| Surgery OT | 1 st Floor Hospital | Carrier | Split | 1 No. | 1.5 T X1 | 1.5T |
| Surgery OT | 1 st Floor Hospital | LG | Split | 3 Nos. | 1.5 T X3 | 4.5T |
| Ortho OT | 1 st Floor Hospital | LG | Split | 4 Nos. | 1.5 T X4 | 6 T |
| Radiology MRI Computer Room | Ground Floor Hospital | Samsung | Split | 1 No. | 1.5T X1 | 1.5T |
| Radiology MRI Computer Room | Ground Floor Hospital | Blue Star | Split | 1 No. | 2T X1 | 2T |

Technical Bid**Check List of Certificates/ Documents required to be upload with Technical Bid**

If these documents are not uploaded and conditions not met, the tender shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

| S. No | Description | Technical Compliance (Yes/No) |
|-------|--|-------------------------------|
| 1 | Tender Processing Fees submitted online | |
| 2. | EMD details in submitted online | |
| 3. | GST registration certificate | |
| 4. | Fall clause declaration | |
| 5. | Non-black listing declaration | |
| 6. | Valid Trade License /Incorporation certificate (if company) | |
| 7. | Declaration reg. Proprietorship/partnership/ Pvt. Limited firm | |
| 8. | Experience of at least 3 (three) nos. similar work or more in last 03 years. Copy of performance report should be enclosed in the technical bid. | |
| 9. | Annual Turnover certificate from C.A of Rs. 20 Lakhs for last three Assessment 2022-23, 2023-24, 2024-25. | |
| 10. | IT return acknowledgement for last three Assessment years 2022-23, 2023-24, 2024-25. | |
| 11. | Undertaking for adherence & acceptance to all Tender Terms as annexure - A (No Deviation of Tender Terms) | |
| 12 | Declaration for Fall Clause as annexure - B | |
| 13 | Undertaking for Blacklisting/ Non- Debarment by organization (Duly Notarized) as annexure - C | |
| 14 | The Firm/office/service Centre in Assam (Address proof) | |



Financial Bid

(As to be uploaded only in the standard format as BOQ for e-bidding at available in the e-procurement portal i.e: www.assamtenders.gov.in)

| | | | | | | |
|---|---|--|------------|-------------|-------------------|--|
| Tender No. | SMEJ/JMCH/2674/2022/PT-2/2024/5171 Date: 07/12/2024 | | | | | |
| Name of Work | Annual Maintenance Contract for Split/Ductable/Central Air Conditioners installed at various location of Jorhat Medical College & Hospital, Jorhat-Assam | | | | | |
| Sl. No. | Items | Make | Qty | Unit | Basic Rate | Rate inclusive of all taxes and charges |
| 1 | 1.5 TR split air conditioners. | LG/Godrej/Daikin/Samsung/ Blue Star/Voltas | 85 | Nos. | | |
| 2 | 1.5 TR cassette air conditioners. | Haier/ Blue Star | 6 | Nos. | | |
| 3 | 2.0 TR split airconditioners. | Carrier/Blue Star/Samsung/LG | 25 | Nos. | | |
| 4 | 5.5 TR ductable air conditioners | Blue Star | 4 | Nos. | | |
| 5 | 8.5 TR ductable air conditioners | Blue Star | 1 | Nos. | | |
| 7 | 3.0 TR ductable air conditioners | Blue Star | 1 | Nos. | | |
| 8 | 48 TR central air conditioners | Blue Star | 2 | Nos. | | |
| Annual value Fixed Amount (Total Value Rs) Infigure | | | | | | |



N.B : No hardcopy of Financial Bid shall be submitted alongwith the tender.

(To be submitted on Company Letter Head).

AUTHORIZATION LETTER

We _____ (name of the bidder) hereby authorize Shri / Smt. _____ (name of the authorized person) to sign and submit the bid to JMCH-Jorhat (Assam) against their tender No.

SMEJ/JMCH/2674/2022/PT-2/2024/5171 Date: 07/12/2024.



Shri / Smt. _____ (name) is also authorized to negotiate the terms and conditions pertaining to the said tender on behalf of M/s _____ (name of bidder). The specimen signature of Shri / Smt. _____ (name) is appended below.

Specimen Signature:

Name:

The undersigned is authorized to delegate the authority on behalf of M/s _____ (name of bidder), as stipulated above.

For _____
(name of bidder)

TENDER ACCEPTANCE LETTER

Annexure - A

(To be submitted on Company Letter Head).

Date

The Principal cum Chief Superintendent,
Jorhat Medical College & Hospital,
Jorhat-Assam (India), Pin: 785001

SUB: Acceptance of Terms & Conditions of Tender.

Tender Reference No: SMEJ/JMCH/2674/2022/PT-2/2024/5171 Date: 07/12/2024

Name of Tender / Work: **Annual Maintenance Contract (AMC) of Air Conditioners installed in various location of Jorhat Medical College & Hospital, Jorhat - Assam**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: www.jorhatmedicalcollege.in, <https://assamtenders.gov.in/> as per your NIT/advertisement, given in the abovementioned website(s).



- I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I/We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
 4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
 5. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.
 6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bidder terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully,
Authorized Signatory.
(Signature of the Bidder, with Official Seal)

Fall Clause Declaration

Annexure - B

Ref: File No.....

Date:/...../2024

Name of Work: Annual Maintenance Contract (AMC) of Air Conditioners installed in various location of Jorhat Medical College & Hospital, Jorhat

This is to certify that we have offered the maximum possible discount to you in our Quotation No.....dated :.....

The prices charged for the above works should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization/PSU's/Autonomous bodies/Pvt. Organizations during the period of contract failing which the "FALL CLAUSE" will be applicable.



In case, if the price charged by our firm is more, JMCH authority will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

NON-BLACK LISTING DECLARATION

Annexure - C

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY/FIRM LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION (DULY NOTARIZED)

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To,
The Principal cum Chief Superintendent,
Jorhat Medical College & Hospital,
Swahid Kuswal Kuwar Path,
Jail Road, Jorhat-Assam (India), Pin - 785001

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.



Authorized Signatory

Date:
