

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL CUM CHIEF SUPERINTENDENT
JORHAT MEDICAL COLLEGE & HOSPITAL, JORHAT, ASSAM
(UNDER SOCIETY FOR MEDICAL EDUCATION, JORHAT)

No. SMEJ/JMCH/3104/2026/ 3162

Date : 01/10/2026

Advertisement

Applications in Standard Form are invited from Indian citizens to engage purely on temporary & contractual basis in the following post in Jorhat Medical College and Hospital, Jorhat, for Hospital Queue Management under IPA ASSIST initiative.

Sl.	Name of Post	Requisite Qualification & Experience	No. of Posts	Consolidated remuneration per month
1	QUEUE MANAGEMENT ASSISTANT	Essential qualification: • 12th pass Desirable : • Basic knowledge of computer operation • Experience of working in public relations/social or field work/ working in health sector (documentary proof of work experience is mandatory) Age : Not more than 40 years. (Age relaxation as per govt. norms)	05	Rs. 11,000.00 (for 6 months in 1 st phase)

Address for Communication :

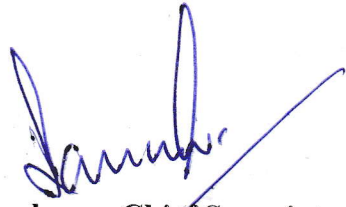
Applications are to be addressed to the **Principal cum Chief Superintendent, Jorhat Medical College & Hospital, Kushal Konwar Path, K.B. Road, Jorhat - 785001, Assam** and have to be sent / submitted in a sealed envelope to the office of the undersigned **on or before 09/10/2026** during office hours. Applications received either by post or by hand after last date of submission shall not be accepted under any circumstances.

GENERAL INSTRUCTION TO THE CANDIDATES :

1. Interested candidates shall have to fill up the standard application form neatly and legibly and submit it with the required documents and photograph (coloured) duly self-attested. **Please note that incomplete forms shall be summarily rejected.**
2. **Documents required are :** (a) 2 (Two) copy of recent passport size coloured photographs duly self-attested, (b) Document confirming age proof (HSLC admit card or Birth Certificate or PAN card) (c) All mark-sheets and pass certificates (d) Permanent Residential Certificate (e) Valid Employment Exchange Registration Certificate, (f) Certificates of training, experience, extra-curricular activities etc. (g) CV/Bio-data

Candidates not fulfilling requisite essential qualifications shall be rejected.

- 3. The name of post applied for must clearly be mentioned on TOP of the envelop. Envelops which do not have the 'name of post applied' written on the TOP shall not be opened / entertained.**
- 4. The list of selected candidates will be notified after evaluation of the submitted documents for interview.**
- 5. The selection committee will decide regarding the mode of selection (Written and/or Walk-in-Interview) depending on the number of applicants and will be notified in the College website i.e. <https://jorhatmch.assam.gov.in> in due time.**
- 6. Individual communication to the eligible candidates may not be sent. However, detail list of eligible candidates along with details of interview timing shall be notified in due time and shall be displayed in the College website <https://jorhatmch.assam.gov.in>. The date of uploading in the website shall be published in local newspapers for information of the eligible candidates.**
- 7. If selected, the candidates must be ready to do multipurpose work including shift duties and work on Govt. holidays.**
- 8. The advertiser retains the right to correct any inadvertent or typographical error.**


Principal-cum-Chief Superintendent
Jorhat Medical College & Hospital, Jorhat